

Headrow House Festive Table Bookings Terms & Conditions

- Table bookings are available for groups of 15 - 30 in the Headrow House Beer Hall.
- Bookings available from the 14th November - 23rd December
- Minimum spend of £25 per person applies.
- To make an enquiry, please use the booking form at <https://headrowhouse.com/bookings/>.
- Please note that the table you have booked is now confirmed in the space agreed with the venue. We will be unable to move your booking to another part of the venue on the day.
- If you have ordered food, please note this will arrive within 30 mins of your booking time.
- Please ensure you respect our [venue safety policy](#). If one of your party does not, you will be asked to leave.
- Your booking is for the timings confirmed in this email. Should you wish to continue your visit after this time we will try our best to accommodate you, but cannot guarantee this will be possible in busier periods.
- Maximum booking size is 30 people, cannot cater for parties larger than 30.

Payment Terms

- A 10% deposit is required at the time of booking to secure your reservation.
- A 50% payment of the full booking value is required no later than 4 weeks prior to the booking date.
- Full payment of the booking value is required no later than 2 weeks prior to the booking date.
- Final numbers and dietaries are required no later than 2 weeks prior to the booking date. We cannot guarantee to honour any dietary requirements submitted after this time.

Cancellation Terms

- Cancellations made up to 6 weeks prior to the booking date will be eligible for a full refund of the booking value, minus the initial deposit payment.
- Cancellations made between 6 - 4 weeks prior to the booking date will be charged 25% of the booking value.
- Cancellations made between 4 - 2 weeks prior to the booking date will be charged 50% of the booking value.
- Cancellations made less than 2 weeks prior to the booking date will be charged 100% of the booking value.
- If for any reason the venue is unable to deliver the booking as requested, up to 2 weeks prior an alternative date for the booking will be offered, otherwise a full refund will be available. If the venue is unable to deliver the booking as requested with less than two weeks notice, a full refund will be available with any reasonable supply and staffing costs the venue has incurred deducted from the refundable amount.